

**Open Positions Report
Week of January 22, 2018**

WE ARE BLOOD

Receiving & Distribution Assistant – Part Time: Coordination and management of all supplies and materials used by the AMOs, to include logging and distributing supplies, receiving incoming shipments, filling supply requisitions, stocking specified areas, completing departmental controlled forms, and documenting quarantine of supplies. This position is also responsible for maintaining quality practices while continually seeking to improve and expand upon performance and knowledge, and more. Requirements: HS diploma or equivalent, & 1-2 years of blood center experience and/or receiving experience. Must be available to work a *part time schedule*, Monday – Friday, 9:30 am – 3:15 pm. Must be at least 21 years of age, have a valid TX driver's license, proof of vehicle insurance, and an acceptable driving record. EEO Employer: Minorities/Women/Veterans/Disabled. Click [here](#) to apply now.

Clinical Apheresis - Registered Nurse: Qualify therapeutic apheresis and cellular therapy patients in accordance to set procedures and policies, as well as perform and oversee clinical/special donations procedures. Access central venous catheters – perform flush and anticoagulation; change dressing; instruct patients on care. Assess and monitor patients/donors while they undergo donation. Serve as liaison for patients and physicians. Review all request forms, physician's orders, patient history, medications and lab work, as applicable. Requirements: Qualified candidates must have an active unencumbered State of Texas RN license and be certified in CPR. At least one year nursing experience in a hospital setting, oncology unit or clinic required. A minimum of 3 years of donor qualification related functions in a blood center may substitute for some clinical experience. Phlebotomy experience required. ICU, ER, pediatrics, apheresis, dialysis and/or oncology experience preferred. Must be able to maintain on-call responsibilities and flex set schedule to include evenings or alternate days of the week as needed. Must be at least 21 years of age, have a valid TX driver's license, proof of vehicle insurance, and an acceptable driving record. EEO Employer: Minorities/Women/Veterans/Disabled. Click [here](#) to apply now.

UNITED TISSUE RESOURCES

Consent Coordinator: Provide information about tissue donation to potential donor families throughout Central Texas, as well as offer support during the early hours of their loss. Evaluate potential donor information for acceptability according to written criteria. Perform an authorization for tissue donation process with donor families, as well as conduct an interview to obtain medical and social history information about the potential donor. Oversee and coordinate the tissue donor case with the surgical recovery team and external service partners, as applicable. Requirements: HS diploma or equivalent, & at least 2 years of science or health science background required. Prefer Bachelor's degree in a related field and/or Tissue Banking experience. Must be available to work a flexible, OVERNIGHT, on-call schedule to work a full time schedule Friday – Sunday, 7 pm – 7 am (3, 12-hour shifts). Must be able to work from home. Must be at least 21 years of age, have a valid TX driver's license, proof of vehicle insurance, and an acceptable driving record. EEO Employer: Minorities/Women/Veterans/Disabled. Click [here](#) to apply now.

MEDICAL SERVICE BUREAU

Direct Sales Representative – Account Management: Aggressively promote and sell pre-configured company services to targeted physician, clinic, and healthcare related facilities within an assigned territory. Responsibilities: Develops medical service provider contacts/relationships and visits prospective individuals and/or business organizations to obtain contracted service agreements to meet or exceed monthly revenue quota through a high volume of daily and unsupervised sales related activity for each phase of a conventional sales cycle including cold calling (phone and physical), prospect follow up, proposal generation and closing. 2. Manage all new and incoming business account relationships that are secured until agreed handoff point unless otherwise directed. 3. Meet with high profile clients on a regular basis to ensure client expectations are being met and resolve customer service inquiries/issues as needed. 4. Actively participate in weekly meetings. Requirements: Four year degree in related field, plus two years of proven success in direct sales to the healthcare market or a minimum five years of relevant work experience required. Excellent presentation and communication skills, both verbal and written. Consistent achievement of revenue goals. Strong interpersonal skills. Must be able to travel up to 25% of the time as required. Must be at least 21 years old, have a TX driver's license and proof of liability insurance. Must be able to provide a copy of a current and acceptable driving record. EEO Employer: Minorities/Women/Veterans/Disabled. Click [here](#) to apply now.

Applications are only accepted for posted openings.
Please submit your resume and/or application for review to the Human Resources Department.

4300 N. Lamar, Austin, Texas 78756
Fax: (512) 206-1261 | Email: resumes@tcms.com | Web: www.inyourhands.org

EEO Employer: Minorities/Women/Veterans/Disabled. Drug free workplace.